

# 2021 First Quarter Report

**City of Wenatchee Parks, Recreation and Cultural Services Department**

1350 McKittrick Street, Wenatchee, Washington 98801

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[www.wenatcheewa.gov](http://www.wenatcheewa.gov)



# INTRODUCTION

We are pleased to present the 2021 Parks, Recreation and Cultural Services Department First Quarter Report. In this report you will find a summary of the activities completed by department staff and volunteers during the months of January, February and March. The Department's vision of partnering with the community to provide innovative and high value parks, facilities, programs and services that promote an engaged and healthy community may be seen in the outcome areas of:

- Strengthening community image
- Fostering human development
- Facilitating community problem solving
- Increasing cultural unity
- Increasing self esteem and reliance
- Supporting economic development
- Protecting environmental resources
- Promoting health and wellness
- Providing recreational experiences

## Arts, Recreation and Parks Commission

Lisa Adan, Marlin Peterson, Morgan Mott, Blake Morrell, Lyle Markhart, Bill Carroll, Lukas Hedtke

### Permanent Staff

|                 |                             |                |                        |                    |                           |
|-----------------|-----------------------------|----------------|------------------------|--------------------|---------------------------|
| Caryl Andre     | Recreation Supervisor       | Jordan Brooks  | Park Maintenance       | Cammy Coble        | Administrative Assistant  |
| David Erickson  | Department Director         | Axel Garcia    | Park Maintenance Lead  | Jerred Gardner     | Park Maintenance          |
| Tim Herdt       | Park Maintenance            | Ricky Lange    | Park Maintenance       | Eric Janzen        | Park Maintenance          |
| Tom Lewis       | Cemetery                    | Sydney McElroy | Recreation Coordinator | Charlotte Mitchell | Capital Projects Manager  |
| Charlie Persall | Park Maintenance            | Jeff Pulver    | Cemetery Lead          | Saun Raftery       | Park Maintenance/Cemetery |
| Rob Richards    | Park Maintenance Supervisor | Gina Shaw      | Recreation Coordinator |                    |                           |

### Temporary Staff

|                 |                   |                        |                   |
|-----------------|-------------------|------------------------|-------------------|
| Loren Baltruch  | Recreation Leader | Adriana Blanchfield    | Recreation Leader |
| Horeb Carpio    | Recreation Leader | Karina Lagunas         | Recreation Leader |
| Kristine Pease  | Recreation Leader | Grace Pixton           | Recreation Leader |
| Jasmine Sanchez | Recreation Leader | Kiarra Scheib          | Recreation Leader |
| Morgan Smith    | Recreation Leader | Spencer Vander Schalie | Recreation Leader |
| Cecila Zook     | Recreation Leader |                        |                   |



*Penguin Plungers From Left to Right:  
Gina, Charlotte, Spencer, Cammy and Caryl*

# WHY PARKS & RECREATION?

A strong park and recreation system is essential for a thriving community. There are a many different benefits that can be accrued from participation in City of Wenatchee recreation activities or visiting city parks or open space areas. We can relax and enjoy the beauty of a sunset. We can spend time with family or friends. We can experience new activities and opportunities. There is a limitless number of benefits that can be found within such experiences. Most of these values and benefits fall within one of four major categories: Individual, Community, Environmental, Economic.

## INDIVIDUAL BENEFITS

**Parks and Recreation provide opportunities for living, learning, and leading a full and productive life as well as avenues for purpose, pleasure, health and well being.** Other more specific individual benefits include:

- Full and meaningful life
- Sense of accomplishment
- Life Satisfaction
- Psychological well being
- Problem solving and decision making
- Quality of Life
- Creativity and adaptability
- Personal development and growth
- Sense of adventure
- Balance between work and play
- Personal appreciation and satisfaction
- Self esteem and self reliance
- Physical health and maintenance

## ECONOMIC BENEFITS

**Parks, recreation and open space are not mere expenditures but and investment in the future well being of individuals and groups as well as the continued viability of communities and the world.** Other benefits include:

- Economic stimulant
- Revenue generator
- Reduced healthcare costs
- Enhanced land values
- Reduced vandalism and crime
- Catalyst for tourism

## COMMUNITY BENEFITS

**We live and interact within families, work groups, neighborhoods, communities, and the world. Recreation and parks play an integral role in providing opportunities for these types of interactions.** Other more specific benefits include:

- Strong, vital involved communities
- Community pride
- Reduced alienation
- Social bonding
- Connected families
- Support for youth
- Reduced delinquency
- Understanding and tolerance
- Ethnic & cultural understanding & harmony
- Lifelines for the elderly
- Outlets for conflict resolution

## ENVIRONMENTAL BENEFITS

**Providing and preserving parks and open space enhance the desirability of an area as well as contribute to the safety and health of its inhabitants.** Other more specific benefits include:

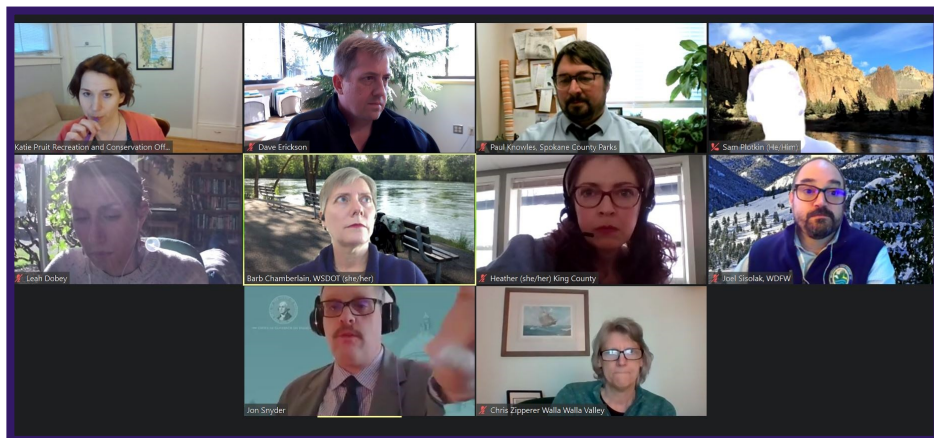
- Environmental health and protection
- Stress reduction
- Clean air and clean water
- Catalyst for relocation
- Source of community pride
- Preservation of open space
- Physical health and wellbeing
- Enhanced property values
- Protection of the ecosystem

# ADMINISTRATIVE SERVICES

**Administrative Services** is responsible for the activities and actions involved in operating the Parks and Recreation Department including: Personnel, budget management, facility use, policy and procedure development and those other items that do not normally fall within one of the main Department functional areas.

The following are highlights from the first quarter of 2021:

- Participated in internal and external meetings including: Finance Committee; City Council; Department Directors; Public Works Committee; Department staff; Sports Foundation; Washington State Special Olympics; State Comprehensive Outdoor Recreation Plan Committee (*Zoom meeting below*); Records Management Workgroup; Statewide parks and recreation Covid coordination; Chelan County Trails Committee; Technology Committee; and City Safety Committee.



- Promoted programs, projects and services on La Nueva, KPQ, KOHO, Sunny FM, NCWLife, and Z Country, in the Wenatchee World and through a variety of electronic and social media sites.
- Updated the City website and Active Site. Created a new departmental Facebook page.
- Finalized and distributed the 2020 annual report, the 1st quarter report and weekly departmental reports.
- Addressed staff Covid exposures and participated in a parks and recreation based Covid zoom call to review the Governors draft policies as it relates to our programs and services.
- Finalized and distributed the Arts, Recreation and Parks Commission meeting agenda packets. Provided staffs support at the meetings.
- Had a long discussion with a paraglider pilot about aircraft in parks and horses. Received additional complaints about paragliders taking off and landing near Saddle Rock.
- Provided information to Google and Bing maps for corrections on a number of park areas.
- Assisted the PUD with park signing.
- Provided advice to the City of Grandview about recreation programming and boards and commissions.
- Staff completed flagger, Novotx, first aid pesticide recertification, distracted driving and CPR trainings.
- Continued developing several draft policies and guidelines. Sent them to the Risk Management Service Agency for review and comment.
- Assisted the PUD with interpreting the new Heathy Washington Phase reopening plan.
- Met with new Arts, Recreation and Parks Commissioner Carroll.
- Recreation Supervisor Caryl Andre celebrated her 30th anniversary working for the City, Administrative Assistant Cammy Coble celebrated her 5th, and Recreation Coordinator Sydney McElroy celebrated her first anniversary.
- Assisted Community Development Department regarding costs associated with clean up activities.

# ADMINISTRATIVE SERVICES

- Assisted the cities of Renton and Sammamish with school district agreements and contracting.
- Reviewed and provided comments on the Finance Department Financial Policies.
- Compiled billing information for work at Parkside since 2017 and provided it to Public Works.
- Conversed with Triple Crown about their proposed baseball tournament and Covid regulations.
- Completed follow up with 2020 community gardeners who have yet to return keys.
- Met with Councilmember Kulaas about a number of topics.
- Received a complaint that there are squirrels from Washington Park crossing the street and going to residences.
- Talked with Apple Blossom regarding their intentions for a 2021 event. They are planning on holding the event.
- Prepared and distributed park concession promotional materials.
- Assisted the Arbor Day Committee with media outreach, preparing the order form and coordinating the ordering process and seedling distribution event on April 10.
- Judged Apple Blossom scholarship applicants.
- Assisted the Street Department with interviews.
- Provided information to Wenatchee High School as they would like to conduct a mountain bike program on the Lincoln Park pump track after it is constructed. Prepared a letter of support for their grant application.
- Provided assistance to Port Townsend as they requested help with the creation of Park Maintenance Supervisor job duties.
- Prepared interview packets and other materials for evaluators of the park maintenance worker position. Interviewed candidates and offered the position to the top candidate, Saun Rafterty. He accepted and began work.
- Reviewed and provided comment to the State on the draft Covid requirements for Sporting Activities, Fitness and Training, Water Recreation Facilities, Spectator Event, Special Events and Outdoor Camps.
- Prepared departmental policies and procedures to respond to Phase 2 guidelines then modified them as changes were implemented and revised again when Phase 3 was implemented.
- Met with Linda Haglund, the Mayors office and Public Works to continue to discuss downtown.
- Assisted Eastmont Metro Park interpret Covid guidelines.
- Recruited, interviewed and selected temporary park maintenance, recreation and aquatic staff.
- Working with Confluence Health to help them navigate the special event covid guidelines.
- Participated in a walk through of the museum to view their construction project and get more information about their plans.



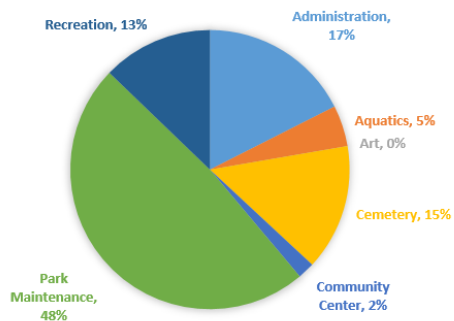
# ADMINISTRATIVE SERVICES

## REVENUE AND EXPENDITURE COMPARISON

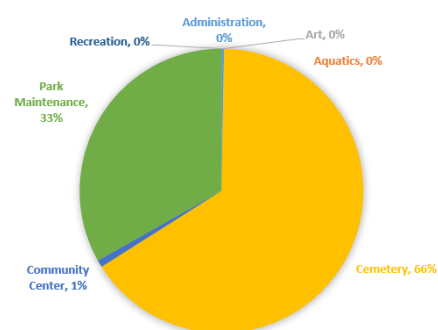
The table and charts below are comparisons of all department revenues and expenditures for January through March.

| REVENUES                        |                   |                   |                   |                   |                   |                   |                   |                   |                   |                   |                   |                   |
|---------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
|                                 | 2010              | 2011              | 2012              | 2013              | 2014              | 2015              | 2016              | 2017              | 2018              | 2019              | 2020              | 2021              |
| Art Fund Contributions - 1%     | \$ 46             | \$ 45             | \$ 1,499          | \$ 23             | \$ 15             | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              |
| Cemetery Service Fees           | \$ 11,639         | \$ 14,323         | \$ 17,739         | \$ 13,722         | \$ 19,528         | \$ 15,030         | \$ 10,944         | \$ 13,862         | \$ 15,772         | \$ 8,858          | \$ 12,442         | \$ 11,225         |
| Community Center Leases         | \$ 11,333         | \$ 13,730         | \$ 19,429         | \$ 17,641         | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ 12,703         | \$ -              |
| Community Center Rentals        | \$ 11,826         | \$ 7,543          | \$ 9,124          | \$ 5,238          | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ 3,241          | \$ 11,169         | \$ 582            |
| Grave, Crypt and Niche Sales    | \$ 11,274         | \$ 16,894         | \$ 19,838         | \$ 15,921         | \$ 18,407         | \$ 15,869         | \$ 16,580         | \$ 17,519         | \$ 18,646         | \$ 11,020         | \$ 11,672         | \$ 31,264         |
| Liners, Markers and Vase Sakes  | \$ 7,473          | \$ 906            | \$ 6,280          | \$ 6,918          | \$ 4,308          | \$ 6,938          | \$ 1,725          | \$ 1,869          | \$ 2,160          | \$ 2,151          | \$ 1,356          | \$ 4,590          |
| Miscellaneous Parks Fees        | \$ -              | \$ -              | \$ 10             | \$ -              | \$ -              | \$ 784            | \$ 853            | \$ 280            | \$ -              | \$ 1,489          | \$ 1,350          | \$ 210            |
| Other Cemetery Revenues         | \$ 397            | \$ 394            | \$ (2,806)        | \$ 140            | \$ 139            | \$ 93             | \$ 364            | \$ 476            | \$ 280            | \$ 460            | \$ 163            | \$ 122            |
| Other Community Center Revenues | \$ 718            | \$ 250            | \$ 303            | \$ 287            | \$ 35             | \$ 37             | \$ 112            | \$ 171            | \$ 82             | \$ 562            | \$ 10             | \$ -              |
| Park Maintenance Charges        | \$ -              | \$ 7,192          | \$ 17,730         | \$ 6,452          | \$ 7,054          | \$ 12,512         | \$ 12,794         | \$ 14,405         | \$ 34,477         | \$ 26,361         | \$ 4,089          | \$ 23,804         |
| Picnic Shelter Rentals          | \$ 726            | \$ 1,301          | \$ 1,392          | \$ 2,426          | \$ 1,472          | \$ 1,932          | \$ 1,657          | \$ 2,535          | \$ 2,321          | \$ 2,892          | \$ 1,514          | \$ -              |
| Pool Admissions                 | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              |
| Pool Rentals                    | \$ 470            | \$ -              | \$ -              | \$ 1,100          | \$ -              | \$ -              | \$ 1,450          | \$ 2,923          | \$ 730            | \$ 700            | \$ 200            | \$ -              |
| Recreation Programs Fees        | \$ 1,838          | \$ 2,530          | \$ 3,454          | \$ 3,209          | \$ 3,113          | \$ 2,586          | \$ 15,204         | \$ 29,691         | \$ 4,633          | \$ 5,241          | \$ 7,866          | \$ -              |
| Special Event Permits           | \$ -              | \$ 180            | \$ 790            | \$ 820            | \$ 380            | \$ 988            | \$ 1,040          | \$ -              | \$ 280            | \$ 1,370          | \$ 190            | \$ -              |
| Swimming Lessons                | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ 63             | \$ -              | \$ -              |
| <b>TOTAL</b>                    | <b>\$ 57,740</b>  | <b>\$ 65,288</b>  | <b>\$ 94,782</b>  | <b>\$ 73,897</b>  | <b>\$ 54,451</b>  | <b>\$ 56,769</b>  | <b>\$ 62,723</b>  | <b>\$ 83,731</b>  | <b>\$ 79,381</b>  | <b>\$ 64,408</b>  | <b>\$ 64,724</b>  | <b>\$ 71,797</b>  |
| EXPENDITURES                    |                   |                   |                   |                   |                   |                   |                   |                   |                   |                   |                   |                   |
|                                 | 2010              | 2011              | 2012              | 2013              | 2014              | 2015              | 2016              | 2017              | 2018              | 2019              | 2020              | 2021              |
| Adminsitraiton                  | \$ 72,098         | \$ 81,706         | \$ 81,989         | \$ 66,087         | \$ 67,223         | \$ 75,204         | \$ 82,205         | \$ 67,037         | \$ 66,274         | \$ 94,326         | \$ 91,090         | \$ 92,021         |
| Aquatics                        | \$ 5,261          | \$ 3,943          | \$ 2,925          | \$ 2,296          | \$ 2,858          | \$ 2,895          | \$ 4,707          | \$ 12,754         | \$ 15,185         | \$ 7,543          | \$ 20,255         | \$ 24,978         |
| Art                             | \$ -              | \$ 3,000          | \$ 4,350          | \$ 5,598          | \$ 3,750          | \$ 1,686          | \$ 1,065          | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              |
| Cemetery                        | \$ 55,520         | \$ 55,798         | \$ 59,531         | \$ 60,205         | \$ 60,587         | \$ 64,361         | \$ 55,781         | \$ 62,650         | \$ 105,436        | \$ 72,463         | \$ 94,717         | \$ 76,751         |
| Community Center                | \$ 28,603         | \$ 30,140         | \$ 34,717         | \$ 32,897         | \$ 6,277          | \$ 3,265          | \$ 6,189          | \$ 7,304          | \$ 7,358          | \$ 24,692         | \$ 32,029         | \$ 10,208         |
| Park Maintenance                | \$ 168,909        | \$ 169,721        | \$ 178,237        | \$ 184,878        | \$ 184,779        | \$ 209,953        | \$ 213,779        | \$ 235,629        | \$ 252,612        | \$ 272,339        | \$ 267,058        | \$ 253,591        |
| Recreation                      | \$ 25,208         | \$ 20,554         | \$ 19,002         | \$ 19,692         | \$ 19,156         | \$ 18,608         | \$ 36,398         | \$ 62,012         | \$ 67,103         | \$ 61,137         | \$ 61,265         | \$ 67,161         |
| <b>TOTAL</b>                    | <b>\$ 355,599</b> | <b>\$ 364,862</b> | <b>\$ 380,751</b> | <b>\$ 371,653</b> | <b>\$ 344,630</b> | <b>\$ 375,972</b> | <b>\$ 400,124</b> | <b>\$ 447,386</b> | <b>\$ 513,968</b> | <b>\$ 532,500</b> | <b>\$ 566,414</b> | <b>\$ 524,710</b> |

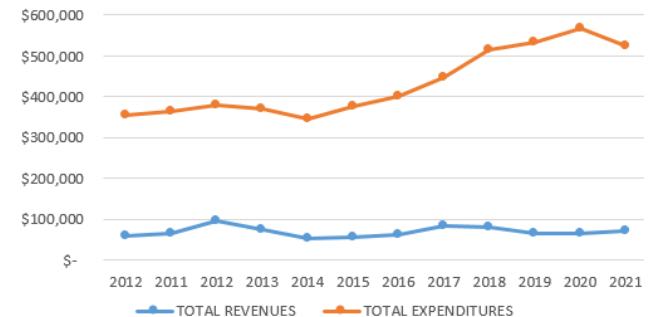
### DEPARTMENTAL EXPENSES BY AREA



### DEPARTMENTAL REVENUES BY AREA



### TOTAL DEPARTMENTAL REVENUES & EXPENDITURES





# AQUATICS

The City of Wenatchee operates the City Pool in an effort to enhance the quality of life for residents and visitors by providing safe and healthy opportunities for aquatic instruction, recreation, fitness, and safety education. The **Aquatics Division** strives to offer innovative programming that reflects current societal trends, technology, and research findings in a safe, aesthetically pleasing and family friendly environment.

The following are highlights from the first quarter of 2021:

- Prepared procedures and materials needed for reopening under the Phase 2 Covid phasing plan. Then revised the procedures five times when the regulations changed and when the State moved into Phase 3. Submitted the plan to RMSA and Health District. They indicated that the plans followed best management practices.
- Worked with the City of Quincy to coordinate and conduct a virtual meeting of Eastern Washington public pool operators to discuss the 2021 season. Completed monthly follow up meetings.
- Participated in Washington Recreation and Park Association Aquatic Section meetings to discuss pool operations.
- Submitted a work order to modify the pool front desk to provide separation at the customer/staff interface.
- Prepared and provided the annual fee adjustment to Velocity. Completed damage control with the local and State Health Districts/Departments due to a Velocity email.
- Prepared the summer operational schedule and programmed the Active system to accommodate pool lap and family swim reservations and swimming lesson registration.
- Working with facilities on maintenance projects and opening procedures for the pool. Work is anticipated to include: Draining, cleaning & touch-up painting, as necessary; installing the safety decking by the diving boards; conduct a plumbing investigation; replacing the urinals and replacing the acid room door.

# ARTS & CULTURE

The City of Wenatchee provides arts and cultural facilities, programs and services in an effort to enhance the quality of life for residents and visitors. The **Arts and Culture Division** strives to promote and encourage public programs to further the development and public awareness and interest in the visual and performing arts and to act in an advisory capacity with the artistic and cultural development of the city.

The following are highlights from the first quarter of 2021:

- The Arts, Recreation and Parks Commission recommended acceptance of the donation of a bronze sculpture. The City Council accepted the donation. Followed up with the donor and picked up the sculpture.
- Researched and reviewed several capital arts grants.
- Participated in the SR 285 metal banner design process.
- Began installing new plaques on City art pieces.
- Began preparing an update to the Art Guide that was formerly produced by Art on the Avenues.



# COMMUNITY CENTER

The **Wenatchee Community Center** was established in 2006. Its vision is to unite the community by embracing cultures, families and individuals through assistance and support. The mission of the Center is to provide an inclusive multicultural facility for all members of the community through: Promoting and supporting a safe environment for social, recreational and educational participation; Advocating for personal economic development; Encouraging cultural identities within the community; Providing access to social service agencies, the faith community and intergenerational activities; and uniting people by encouraging a spirit of well-being and harmony. Beginning in 2021, operation of the Community Center was contracted to Pinnacles Prep.

The following are highlights from the first quarter of 2021:

- Met with Pinnacles and former lessees and moved remaining debris from the Center. Scheduled a deep cleaning of the center by the custodians.
- Worked with Pinnacles, RMSA, Attorney and Finance on modifications to the insurance language in the lease. A lease amendment was prepared, recommended for approval by the Arts, Recreation and Parks Commission and approved by the City Council.
- Assisted the Building Department with demolition permit review and followed up with Pinnacles to ensure they followed the required contractor procurement and payment process and DAHP conditions. Provided them with information about contracting. Reviewed and provided comment on their construction plans. With the Facilities Division, continued assisting with the renovation and other issues. Assisted Pinnacles with a number of items about their demolition project.
- Worked with Pinnacles on a grant to assist with the funding of their expansion plan.
- Trained Pinnacles Prep on the Community Garden Program. We ended up cancelling the program at the Center this year due to anticipated construction related interruptions.
- Reviewed Pinnacles Prep mural project.

# CEMETERY

The Wenatchee Cemetery includes the 34 acre Wenatchee Cemetery (which includes a mausoleum with interior and exterior crypts and niches) and the Home Of Peace Mausoleum on South Miller Street. Cemetery staff are responsible for overall operations, including landscape installation and maintenance, burial service setup, grave, niche and crypt sales, burials marker setting and any other operational task necessary. Staff works with local and out-of-area funeral directors and families directly to accommodate the needs of those utilizing the Cemetery.

Highlights from the first quarter of 2021 include:

- Finished the final follow up work on the Clark Mausoleum grant and posted the required temporary signs.
- 25 services were held this quarter.
- Repaired/rebuilt the lowering device to try to nurse it along another ten years.
- Rebuilt the irrigation cla-valve, re-assembled the irrigation pump and replaced the irrigation along Western.
- Contacted American Legion about Memorial Day plans.
- Cleaned up from wind events and responded to snow.



# DAMAGE, VANDALISM AND OTHER INCIDENTS

Unfortunately, all park areas regularly experience a significant amount of vandalism and other incidents that require department staff attention. In many cases, vandalism occurred on a daily basis and was repaired by maintenance personnel. The following is a summary of some of what occurred during the first quarter of 2021:

- The **Community Center** was tagged again.



- The tile mosaic in **Kiwanis Methow Park** is continuing to be broken. In this case the damage is most likely from skateboard/scooter use as this section of the mosaic is in the skate area. An example of one of the several section that are broken is at right.



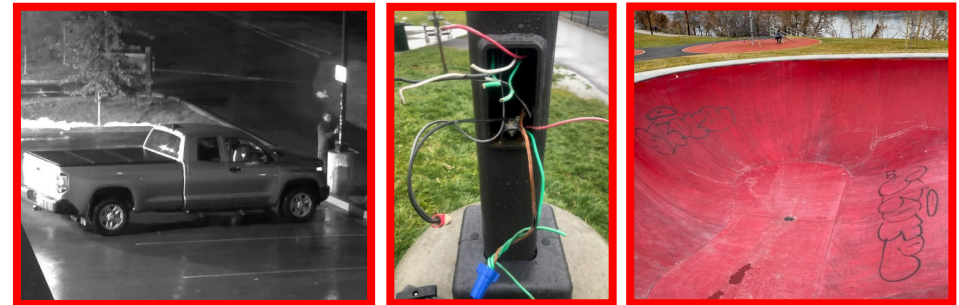
- The **Kiwanis Methow Park** soccer fence was vandalized again. Completed repairs.

- **Kiwanis Methow Park** was tagged. One example is at right.

- **Lincoln Park** buildings and trees were tagged multiple times. Painted over the graffiti where possible.

- Received notice that participants from a private school tore out plants and a memorial that is located in **Pennsylvania Park**.

- Spent quite a lot of time addressing junk/trash filled vehicles in or adjacent to park areas and unauthorized groups/individuals distributing items in the parks.



- A person intentionally lit a trash can on fire in **Hale Park**. It was reported to the Police and they are following up. Some screen grabs are at top. Damage is estimated at \$1,700 and is a felony.

- A person cut the wires in the electrical in the **Hale Park** parking lot. Information and video was forwarded to the Police and damage was repaired. Police were able to identify the suspect from the video.

- The **Hale Skate Park** was tagged. Removed the tagging and we will have to wait until the weather warms up to re-stain the apple.

- Received a report and investigated a recently burned out vehicle on the **Foothills North Natural Area** property. Coordinated its removal.





# DAMAGE, VANDALISM AND OTHER INCIDENTS



- The **Pioneer Skate Park** was tagged.
- Received notification from a resident that they drove their car through a fence at **Rotary Park** while putting a coat on their dog. They didn't hit anyone but did some damage to shrubs and the fence. Completed follow up. They paid for repairs.
- Someone also drove through the park grass and planter beds of **Rotary Park** leaving ruts and damaging both.



- Received multiple complaints that people aren't cleaning up after their dogs and also that they don't put waste in trash cans. Met with the Environmental Services Division to discuss an educational campaign. Reached out to FIDO to see if they could do some education and clean-up.



- There were several incidents at **Lions Locomotive Park** during the quarter ranging from human waste, trash and tents to unpermitted vendors. Irrigation was damaged. Contacted Police. Cleaned truckloads of garbage from the park on almost a weekly basis.

- Continued working with the Health District about a non-permitted food vendor in **Lions Locomotive Park**. They visited with the vendor and issued a verbal warning and provided education.



- A homeless individual threatened to fight one of our Park Maintenance workers cleaning **Centennial Park**. Police were notified. Then, while looking for that suspect, a separate incident occurred at **Lions Locomotive Park** at about the same time when another homeless person ran after a maintenance worker with a knife. Police responded and apprehended that suspect. The workers were unharmed.

- Discovered fence damage at **Saddle Rock** as it looks like a car ran through it and was subsequently pulled out. Unfortunately, there are no suspects.

- Had ongoing conversations with the City Attorney, PUD, and Police about mobility scooters versus motorized vehicles and ADA requirements on trails. The photo at the right is of a scooter going over the pedestrian bridge by **Hale Park**.



# MAINTENANCE & OPERATIONS

The **Maintenance and Operation division** is responsible for the care of the City's park system including 20 City park areas and the landscaping at various locations throughout the City. The division plants and maintains over 100 floral baskets in the downtown core and prunes, maintains and decorates over 300 trees along downtown arterials and maintains the landscaping around city buildings, landscaping along roadways and the Convention Center and Cemetery.

In the winter, the division is responsible for snow and ice control for the walkways within the parks as well as all of the sidewalks that adjoin City properties. The parks crew also clears the snow and ice at all of the City's buildings.

Highlights of the first quarter of 2021 include:

- Responded to snow, wind, rain and tree damage.
- Met with Public Works, Police and Community Development to discuss encampment cleanup and areas of responsibility.
- Pruned park and street trees and removed three street trees on Mission and Chelan Avenues.
- Maintenance worker Eric Janzen completed CDL training course. Skillsource paid the course tuition.
- Assisted with the clean up of an encampment in an alley near the Salvation Army.
- Maintenance worker Kevin Countryman accepted a position with the water department. Completed the recruitment process to fill his position.
- Reopened play areas and re-installed swings and basketball hoops.
- Removed boulders and two hazardous trees in Lions Locomotive Park. The area smells like human waste. Worked with the Police Department on some media outreach as they posted it on Instagram and also spoke to the Wenatchee World about the project.
- Removed two sickly pine trees and renovated landscaping at the Convention Center.
- Began work on the Lemolo Streatery—removed rock and capped irrigation.
- Ordered flowers and potting soil for downtown.
- Developed a timeline and concept for Kiwanis Methow Park revisions. Removing rock to help limit vandalism and maintenance issues.
- Repaired a swing issue and installed another water shut off valve at Hale Park.
- Opened restrooms for the season. They are open when we have staff working to help limit vandalism.
- Rebuilding irrigation filters in a few parks and the irrigation panel in Lincoln Park.
- Relocating the irrigation main line for Riverside Drive.
- Pumped out Rotary Park twice. Met with Public Works to discuss options. Reviewed the Department of Ecology's hazardous waste site requirements. Developed a solution and shot grades for drains.





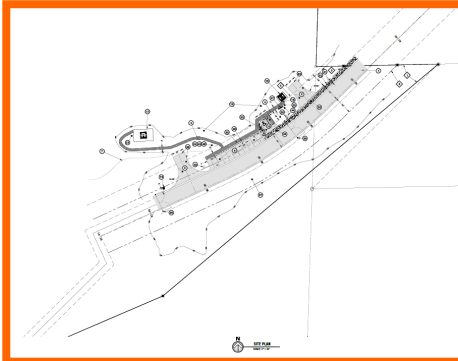
# PLANNING & DEVELOPMENT

The **Planning and Development** function of the Department includes responsibility for planning for the future growth of the parks and recreation system. Major activities include: Determining land acquisition and facility development needs, comprehensive and capital planning, obtaining financing to implement the projects through grants or other means, conducting specific park area and special studies and completing development project bid specifications.

The following are highlights from the first quarter of 2021:

## KENZIE'S LANDING

- Met with engineers to continue progress on project engineering. Additional Geotech work was completed.
- Continued preparing connection road plans and stormwater reports.
- Prepared grant reports and billings.
- Contacted the City Attorney for assistance as the adjoining property owner fenced off the access to the Kenzie's Landing property and posted no trespassing signs.



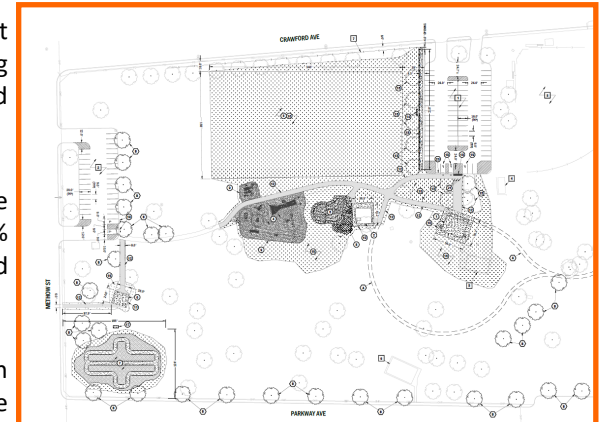
## SADDLE ROCK REMEDIATION

- Reviewed and submitted the final design report to the Department of Ecology for the 30 day public review . Began preparing of the SEPA application.
- The project is scheduled to go to bid on June 10 with award on July 22 and construction starting on August 16.
- Continued to work through access issues and plant preservation with the Land Trust and City Attorney.

## LINCOLN PARK

- Prepared grant reports and billings.

- Received notice that \$100,000 of our Lodging Tax request was approved by the County.
- Received and reviewed the 90% and 100% construction plans and cost estimate.
- Continued follow up with the archaeologist, State and Engineers.



- Prepared and submitted building permits.
- The picnic shelter (that was ordered last August) arrived and was placed into storage.
- Received notice from the State that they won't look at our grant extension requests until closer to the contract end date.
- Discussed the project with the Mayor. He signed the first amendment of the design contract to change in the pump track from dirt to paved. The design commenced.
- Prepared and submitted a \$300,000 CIPF Grant funding request with the County.

## OTHER

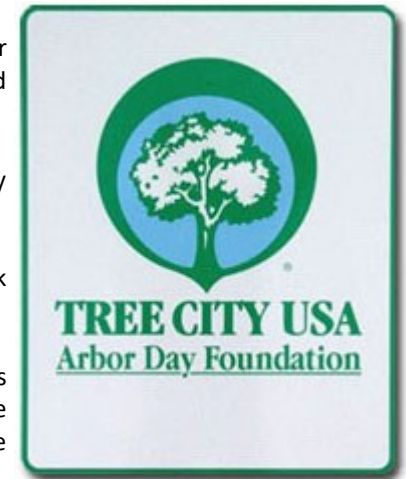
- Revisited the draft master agreement with the Chelan Douglas Land Trust. Edited the document and provided it back to the Land Trust for further review. RMSA completed their review of the document.

# PLANNING & DEVELOPMENT

- The City Council accepted the Chase Park Project as complete.
- Coordinated the online seedling orders for the Arbor Day Committee and prepare for the distribution event.
- Finalized the donation of a memorial bench for Hale Park. Ordered the bench and finalized the plaque language with the donor.
- Met with the Land Trust to discuss a variety of topics.
- Completed preparing the update to the Park Design Standards and Development Policies.
- Reviewing additional potential security camera locations for Lions Locomotive Park. A site was located and a 2022 budget request is anticipated to be submitted for consideration.
- Discussed and provided assistance to the Castle Heights development environmental consultant.
- Contacted the arborist that conducted the Washington Park tree assessment in 2009 and 2017 to prepare an update. Met with them on site and they completed the analysis. Met with the PUD and coordinating the project with them. Prepared press releases. Obtained removal and replacement pricing.
- Assisted the State Recreation Conservation Office with preparing final maps required for their Federal Land and Water Conservation Fund submittals. Located a drone pilot to take aerial photos of Hale Phase 2 and Kiwanis Methow Park and prepared maps.
- Assisted Charlie Hickenbottom with bike route/parking for research he is conducting.
- Made a presentation about park projects and issues at Lions Locomotive Park to the Lions Club.



- Provided information about State requirements to the PUD regarding their desire to put a water main through the Castle Rock Natural Area. Reached out to the State to obtain input and potential requirements.
- Met with the Executive Services Director regarding the Riverfront Park redesign and provided some background information.
- Received notification that our 2020 Tree City USA award application was successful.
- Assisted the City of Moses Lake with park project contracting.
- Exploring anticipated changes to Kiwanis Methow Park that need to be changed due to the TPL design to reduce maintenance and opportunities for vandalism.
- Received the State Final Inspection Report for the Hale Park Project.
- Provided advice to the City of Quincy about dog off leash area construction and operation.
- Authorized Link to conduct a user survey at Saddle Rock about the possibility of adding a transit stop there and discussed a variety of projects with them.
- Reviewed a Forest Service grant as a possible opportunity for the Saddle Rock remediation planting work and noxious weed control for the upper saddle rock acquisition project.
- Assisted Community Development on potential mitigation banking.
- Discussed the scope of the Washington Park sidewalk project and potential to involve Link to enhance the bus stop on Washington Street.



# RECREATION

The City of Wenatchee provides safe, quality leisure services in the most cost effective manner possible to the community. The **Recreation Division** is striving to provide a comprehensive offering of recreation opportunities for all ages and ability levels within its budgetary means. The following provides information about the programs offered during the first quarter of 2021.

## PROGRAMS THAT WERE HELD



### Polar Plunge

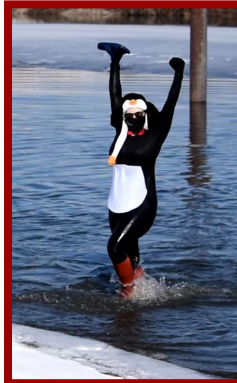
The Polar Plunge went virtual this year with plungers taking part on their own time and location, videoing the plunge and sending it to Special Olympics. Staff participated by jumping into the Columbia River on February 17th. Funding raised supports local Special Olympic athletes.

### Special Olympic Sports

Special Olympics was founded on the belief that all individuals with cognitive disabilities can benefit from athletic activities. The City coordinates several Special Olympic sport programs for local athletes. The first quarter is typically a cross over period for this program as winter sports are completed and spring sports begin. Traditional sports included: Alpine and Nordic skiing, snowboarding, figure and speed skating and basketball, track and field. Both teams and individuals compete at local, regional and State levels. Unfortunately, due to the Corona virus most sports were moved to a virtual format this year.

### Washington State Special Olympics Winter Games

The City of Wenatchee hosted the Winter Games again this year however, all athletic events were conducted virtually this year due to Covid restrictions and concern for participant safety.



### Special Needs Social Program

The Award Winning, Special Needs Social Program is supported through a grant from the **Chelan Douglas Developmental Disabilities Program**. The program provides a unique recreational opportunity for individuals to build relationships and participate in community events. Activities occur approximately twice each month. Some of the activities conducted this quarter included: Sweetheart Virtual Dance; take home arts and craft kits; St. Patrick's Day event; and an at home pizza and bingo night.



## ADDITIONAL HIGHLIGHTS

- Developed procedures, secured facilities and adapted programs for reintroduction during the Roadmap to Recover Phase 2 and beyond and then modified them for Phase 3.
- Picked up Indoor Playground supplies from Pybus and cleaned and stored them for the year.
- Finalized the Spring Into Fitness Program and Spring Break Hike and Nature Camp.
- Prepared the Summer Activity Guide—Covid Phase 2/3 Editions.
- Updated the Summer Day Camp Parents Guide.

## CANCELLED PROGRAMS

A number of programs that are traditionally offered during the first quarter of the year were modified and then cancelled due to Covid restrictions. These included:

Indoor Playground  
Youth Sports and Activities Fair  
Drop In Coed Volleyball  
Women's Volleyball League  
Guided Snowshoe Hikes for Families  
Bundle up Festival/Youth Sports and Activities Fair



# RECREATION PARTICIPATION

|  | <u>2013</u>   | <u>2014</u>   | <u>2015</u>   | <u>2016</u>   | <u>2017</u>   | <u>2018</u>   | <u>2019</u>   | <u>2020</u>  | <u>2021</u> |
|--|---------------|---------------|---------------|---------------|---------------|---------------|---------------|--------------|-------------|
| <b>ATHLETICS</b>                                 |               |               |               |               |               |               |               |              |             |
| Hershey Track and Field/USA Track/Rec Track      | 88            | 102           | 123           | 0             | 101           | 129           | 120           | 0            | 0           |
| Youth Tennis Lessons                             | 32            | 40            | 33            | 23            | 19            | 9             | 12            | 0            | 0           |
| Youth Recreation Basketball League               | 115           | 106           | 108           | 126           | 134           | 128           | 122           | 0            | 0           |
| Skyhawks Basketball Camp                         | 34            | 21            | 31            | 53            | 57            | 24            | 30            | 0            | 0           |
| Skyhawks Soccer Camp                             | 32            | 28            | 18            | 48            | 27            | 15            | 31            | 0            | 0           |
| Skyhawks Mini Hawk Camp                          | 26            | 53            | 70            | 76            | 54            | 38            | 47            | 0            | 0           |
| Skyhawks Tiny Hawk Soccer                        | 14            | 12            | 30            | 42            | 43            | 45            | 41            | 0            | 0           |
| Skyhawks Sports Camp Sampler                     | 0             | 0             | 0             | 0             | 0             | 20            | 0             | 0            | 0           |
| Skyhawks Golf Camp                               | 16            | 0             | 21            | 23            | 11            | 8             | 22            | 0            | 0           |
| Skyhawks Multi-Sport Camp                        | 15            | 32            | 24            | 31            | 19            | 9             | 24            | 0            | 0           |
| Skyhawks Flag Football Camp                      | 0             | 0             | 25            | 21            | 0             | 7             | 12            | 0            | 0           |
| Skyhawks Outdoor Volleyball Camp                 | 0             | 0             | 0             | 0             | 0             | 0             | 10            | 0            | 0           |
| Women's Volleyball                               | 75            | 76            | 80            | 73            | 81            | 87            | 79            | 75           | 0           |
| Drop in Volleyball                               | 0             | 0             | 0             | 0             | 0             | 287           | 453           | 191          | 0           |
| <b>AQUATICS</b>                                  |               |               |               |               |               |               |               |              |             |
| Swimming Lessons                                 | 883           | 881           | 767           | 720           | 775           | 796           | 970           | 0            | 0           |
| <b>OUTDOOR PROGRAMS</b>                          |               |               |               |               |               |               |               |              |             |
| Guided Nature Hikes/Family Outdoor Adventures    | 0             | 42            | 412           | 219           | 105           | 320           |               | 0            | 0           |
| Hiking and Nature Camp                           | 0             | 0             | 0             | 38            | 9             | 11            | 12            | 0            | 0           |
| Wading Pool Program                              | 0             | 4,684         | 4,783         | 4,228         | 3,065         | 2,325         | 4,021         | 0            | 0           |
| Row and Paddle Camp                              | 0             | 16            | 17            | 17            | 11            | 13            | 0             | 0            | 0           |
| Snow Shoe Hikes For Families                     | 70            | 0             | 0             | 32            | 36            | 37            | 55            | 40           | 0           |
| <b>SPECIAL EVENTS</b>                            |               |               |               |               |               |               |               |              |             |
| Halloween Carnival                               | 2,500         | 2,500         | 5,000         | 5,000         | 4,600         | 4,600         | 4,600         | 1,280        | 0           |
| Winter Flake Festival/Winter Fest/Bundle Up Fest | 1,100         | 1,120         | 1,200         | 900           | 800           | 1,889         | 2,200         | 1,800        | 0           |
| Special Olympics Winter Games                    | 4,671         | 5,098         | 3,841         | 3,897         | 4,198         | 4,500         | 3,900         | 1,200        | 0           |
| Movies in the Park                               | 600           | 900           | 800           | 500           | 0             | 1,050         | 1,200         | 584          | 0           |
| Friday Night Concerts                            | 2,622         | 1,350         | 2,125         | 1,750         | 1,050         | 1,147         | 1,350         | 0            | 0           |
| Independence Day Celebration                     | 10,000        | 0             | 0             | 0             | 0             | 0             | 0             | 0            | 0           |
| <b>SPECIAL NEEDS PROGRAMS</b>                    |               |               |               |               |               |               |               |              |             |
| Special Needs Social Program                     | 1,257         | 1,229         | 1,281         | 1,552         | 626           | 530           | 452           | 408          | 136         |
| Polar Plunge                                     | 62            | 76            | 62            | 57            | 31            | 74            | 60            | 70           | 4           |
| Special Olympics Sports                          | 229           | 251           | 262           | 231           | 226           | 185           | 208           | 90           | 0           |
| Fall Into Fitness                                | 18            | 18            | 9             | 6             | 0             | 5             | 7             | 0            | 0           |
| Artful Endeavors                                 | 0             | 0             | 0             | 0             | 17            | 0             | 0             | 0            | 0           |
| <b>YOUTH RECREATION</b>                          |               |               |               |               |               |               |               |              |             |
| Spring Break Camp                                | 0             | 0             | 0             | 0             | 0             | 18            | 18            | 0            | 0           |
| Summer Day Camp                                  | 437           | 443           | 504           | 464           | 482           | 455           | 456           | 50           | 0           |
| Indoor Playground                                | 112           | 238           | 186           | 746           | 650           | 432           | 1,266         | 695          | 0           |
| <b>TOTALS</b>                                    | <b>22,641</b> | <b>19,316</b> | <b>21,812</b> | <b>20,873</b> | <b>17,227</b> | <b>18,638</b> | <b>21,656</b> | <b>6,483</b> | <b>140</b>  |

2021 is through the first quarter only.

